



Board of Behavioral Sciences



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Governor Edmund G. Brown Jr.  
State of California  
Business, Consumer Services and Housing Agency  
Department of Consumer Affairs

February 7, 2018

**FirstName LastName**  
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Dear Licensee:

The Board of Behavioral Sciences (Board) is currently conducting an occupational analysis of the Licensed Professional Counselors (LPCC) profession. An occupational analysis is a comprehensive study of the profession and uses a survey questionnaire to determine the important tasks that are currently performed by practicing LPCCs and the knowledge required to perform those tasks.

Results of the occupational analysis will provide the Board with essential information regarding LPCC practice, such as changes in the profession and an up-to-date description of LPCC practice. In addition, the competencies identified during the study will provide the basis for development of LPCC licensing examinations in the future.

The Board understands that your time is valuable. However, your input is greatly appreciated in this vital process. The occupational analysis survey is available online and can be filled out at your convenience any time prior to the deadline indicated below.

To access the online questionnaire, please follow these steps:

1. Go to <https://www.surveymonkey.com/r/LPCC2018>
2. Enter the password: **LPCCOA2018**

The survey does not have to be completed in a single session. You can exit the survey at any time and return to it later without losing your responses, as long as you are accessing the survey from the same computer. The survey will save fully completed pages; responses to items on partially completed pages will not be saved.

Your responses to this questionnaire will be combined with the responses of other LPCC practitioners to determine the tasks and knowledge needed for independent practice. Your individual responses will be kept confidential.

If you wish to participate, please complete the questionnaire by March 9, 2018.

Please contact Marsha Gove at (916) 574-7830 if you have questions about this process.

Thank you for your participation.

Kim Madsen  
Executive Officer